

HOME PREPARATION GUIDE

GENERAL

- Clean all windows and mirrors.
- Switch on all indoor lights and open curtains to let in as much light as possible. Set blinds to an open flat position.
You want the interior to feel light and airy.
- Eliminate clutter and depersonalize the rooms. Remove family photos (artwork is ok).
- **Ensure animals are secure from freely roaming property.**



EXTERIOR

- Remove dead plants, leaves and branches from lawns and garden beds.
- Mow the lawns.
- Trim and tidy shrubs/plants as these can be distracting in a photograph.
- Remove papers from front lawn.
- Remove toys, hoses and garbage bins.
- **Move vehicles/boats into garage or off the property.**
- Remove items from the clothes line.
- Remove sales signs from the front lawn.
- Clean pool and remove pool vacuum. Straighten outdoor furniture.
- Turn on ALL outdoor lighting, including pool lights.

INTERIOR

KITCHEN

- Remove floor mats, tea towels, cleaning implements, soaps and detergents.
- Remove appliances, cooking utensils and dish drying racks.
- Remove any rubbish bins and food.
Remove clutter from the outside of the fridge (magnets, sticky notes, etc).

BATHROOM

- Remove bath mats, rubbish bins and cleaning products.
- Remove soaps, personal hygiene products and other items from bench tops.
- Hang a clean towel neatly on the towel rack and make sure toilet seats are down.

LIVING ROOMS

- Place the furniture in the most aesthetically pleasing position.
- Put away remote controls, gaming equipment and kids toys.
- Remove table cloths, lounge covers and armrest covers.
- Remove ornaments, bean bags and pet beds.
Remove furniture from excessively furnished rooms (if possible).

BEDROOMS

- Make beds with your best linen and straighten pillows.
- Ensure that the bedside lamps are working and switched on.
- Remove rubbish bins and children's toys. Put away jewelry, make-up, clothes and other personal items.